

8 SEP 1977

MEMORANDUM FOR THE RECORD

FROM:

ADMAC Recorder

25X1A

SUBJECT: Minutes of ADMAG Meeting, 1 September 1977

1. The following ADMAG members attended the business meeting on 1 September:

25X1A

Chairman

Communications  
Training  
Medical Services  
Logistics  
Data Processing  
Finance  
Personnel  
Security

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2. The meeting was attended by Mr. Malanick, Acting DDA, and [REDACTED], EO/DDA, who tasked ADMAG with two projects. The first is a response to the Acting DDCI's request to comment on the feasibility of adopting a two-grade promotion policy. ADMAG's response will be due 12 September.

3. The second task is to research the accuracy of perceptions derived from the Agency employee survey as they apply to DDA and recommend solutions to problem areas. Inasmuch as the survey covered a broad range of personnel management practices, ADMAG will be supported in this project by office level MAG groups.

4. The next meeting will be held 8 September at 3:00 p.m., in Room 4E64 to consider changes to the promotion policy and plan of attack for the employee survey task.

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no morale

~~Common~~  
employee utilization